LWDB Quarterly Report
PY25 2 Quarter
Region: Northern

ADMINISTRATION

Local Board Meeting(s)	Chief Elected Officials Board Meeting
Date: 10/22/25 (Full Board Meeting)	Date: 12/17/25
Time: 10am	Time:
Date: 11/20/2025 Executive Meeting	**Public Notice Published**
Time:10am	Date: 12/04/2025
Public Notice(s) Published	**Agenda Posted Date**
Date: 10/08/2025	Date:12/12/2025
Date:	
	Quorum Met
Agenda Posted	YES/NO: YES
Date: 10/17/2025	
Date: 11/17/2025	**Draft Meeting Minutes Published**
	Date: 12/23/2025
Quorum Met	
YES/NO:	**Approved Meeting Minutes Published**
YES/NO:	Date:
Draft Meeting Minutes Published	
Date: YES	
Date:YES	
Approved Meeting Minutes Published	
Date: 1/12/2026	
Date: PENDING UNTIL 2/18/26	

Continuing Education Credits

	Hours Required	
Administrative Entity Staff		15
Fiscal Agent Staff		16
One Stop Operator Staff		0
Board Members		6

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PERFORMANCE

	Adult	Dislocated Worker	Youth
Enrolled	143	29	24
Exited	53	6	3
Carry Over	104	27	31
Served (Enrolled + Carry Over)	247	56	55

Updated and Extracted from Future Works XX/XX/XXXX

	Title I	Title II	Title III	Title IV
Enrolled	57		1154	147
Exited	39		410	182
Carry Over	159		257	1333
Served (Enrolled + Carry Over)	216		1411	1480

Updated and extracted from Future Works XX/XX/XXXX.

FINANCIALS

Attach Excel Spreadsheet

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NALWDB Fiscal Quarterly Report

	PY25	2nd Quarter	Region: Northern				
ADULT							
			PY24	FY25	PY25	FY26	Total
Total Allocation		-	-	2,264,299	493,621	1,898,273	$4,656,193
Total Budgeted			-	710,099	493,621	1,739,855	$2,943,575
Total Expenditures (Qtr)			-	439,126	253,938	-	$693,064
Total Admin Expenditures (Qtr)			-	-	41,645	-	$41,645
Total Support Services Expenditures		-	-	-	-	-	$0
	Transportation Assistance						$0
	Child and Dependent Care						$0
	Housing Assistance						$0
	Educational Testing Assistance						$0
	Legal Aid Services						$0
	Reasonable Accommodations						$0
	Referrals to Healthcare						$0
	Community Service Linkage						$0
	Work Attire and Work Related Tools						$0
	Books, Fees and School Supplies						$0
	Employment and Training Related Fees						$0
	Needs Related Payments					-	$0
Total Training Services Expenditures		-	-	238,719	-	-	$238,719
	Individual Training Accounts			228,699	-	-	$228,699
	Customized Training						$0
	Incumbent Worker Training						$0
	On-the-Job Training			5,388	-	-	$5,388
	Career Center Training						$0
	Work Experience			4,632	-	-	$4,632
	Internship Work Exp						$0
Total Career Services Expenditures		$0	$0	$200,407	$212,293	$0	$412,701
DW							
			PY24	FY25	PY25	FY26	Total
Total Allocation			79,216	441,536	145,518	521,989	$1,188,259
Total Budgeted			35,657	292,736	145,518	340,543	$814,454
Total Expenditures			-	235,029	27,355	-	$262,384
Total Admin Expenditures			-	1,197	14,569	-	$15,766
Total Support Services Expenditures		-	-	-	-	-	$0
	Transportation Assistance						$0
	Child and Dependent Care						$0
	Housing Assistance						$0
	Educational Testing Assistance						$0
	Legal Aid Services						$0
	Reasonable Accommodations						$0
	Referrals to Healthcare						$0
	Community Service Linkage						$0
	Work Attire and Work Related Tools						$0
	Books, Fees and School Supplies						$0
	Employment and Training Related Fees						$0
	Needs Related Payments		-	-			$0
Total Training Services Expenditures		-	-	90,582	-	-	$90,582
	Individual Training Accounts		-	87,942			$87,942
	Customized Training						$0
	Incumbent Worker Training						$0
	On-the-Job Training			2,640			$2,640
	Career Center Training			-			$0
	Work Experience			-			$0
	Internship Work Exp						$0
Total Career Services Expenditures		$0	$0	$143,250	$12,787	$0	$156,037
YOUTH							
			PY24	FY25	PY25	FY26	Total
Total Allocation			1,221,415	-	1,081,214	-	$2,302,629
Total Budgeted			954,991		62,650		$1,017,641
Total Expenditures			350,495		13,128		$363,623
Total Admin Expenditures			8,721		13,128		$21,849
Total Support Services Expenditures			345				$345
	Transportation Assistance						$0
	Child and Dependent Care						$0
	Housing Assistance						$0
	Educational Testing Assistance						$0
	Legal Aid Services						$0
	Reasonable Accommodations						$0
	Referrals to Healthcare						$0
	Community Service Linkage						$0
	Work Attire and Work Related Tools						$0
	Books, Fees and School Supplies						$0
	Employment and Training Related Fees						$0
	Needs Related Payments		345				$345
Total Training Services Expenditures		-	27,951	-	-	-	$27,951
	Individual Training Accounts		-				$0
	Customized Training						$0
	Incumbent Worker Training						$0
	On-the-job Training						$0
	Incentives						$0

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Quarter Narrative

PROGRAM INITIATIVES:

Adult/DW

Quarter 2 (Northern Area)

During Quarter 2, the Northern Area continued to demonstrate steady program activity across the Adult and Dislocated Worker programs, with a focus on maintaining enrollment momentum, expanding access to training, and positioning participants for successful employment outcomes. Enrollment remained consistent across the region, with a total of 259 participants served year to date, placing the program just under the midpoint toward its annual enrollment goals. Adult participants continued to represent the majority of enrollments, while Dislocated Worker participation showed notable growth compared to the prior program year, reflecting effective referral pipelines and responsiveness to layoffs and employment disruptions across Northern New Mexico.

Caseload distribution across counties remained balanced overall, though ongoing adjustments were required to ensure equitable workload management among staff. Active case management and follow-up services continued to be delivered across all service areas, with emphasis on participant engagement, timely service delivery, and alignment with individualized employment plans.

Training and supportive services remained a core focus during Quarter 2. Participant training investments totaled approximately $493,000 in obligated funds, with the majority supporting Adult participants while maintaining a meaningful allocation for Dislocated Workers. Although overall spending remains slightly behind the proportional benchmark for this point in the program year, the North has a strong pipeline of projected training requests and active participants expected to obligate additional funds in upcoming quarters. This reflects a deliberate approach to aligning training investments with participant readiness, labor market demand, and approved training pathways rather than accelerating expenditures prematurely.

Targeted training efforts during the quarter focused on high-demand and regionally relevant sectors, including Culinary arts, HVAC, wildfire mitigation and land recovery, and Heavy

Equipment Operation. These training activities were selected to support both immediate employment opportunities and longer-term career pathways, while also aligning with the Board's sector strategies and regional economic priorities. On-the-job training and transitional job opportunities continued to be utilized where appropriate, though the pace of these services remains influenced by employer capacity and participant availability.

Performance outcomes during Quarter 2 indicate that Dislocated Worker measures are tracking closely toward negotiated goals, with several indicators within single-digit range of meeting or exceeding performance targets. Adult program performance reflects anticipated delay effects associated with training participation and credential completion timelines, particularly for employment and measurable skill gains. As participants complete training and enter employment in subsequent quarters, performance outcomes are expected to improve accordingly.

Career readiness and skill development continued to be supported through Career EDGE engagement, providing participants with structured tools for resume development, interview preparation, goal setting, and digital literacy. These services have contributed to improved participant engagement and preparedness, strengthening the overall quality of service delivery and supporting positive employment outcomes.

Operationally, the service provider maintained full staffing coverage during Quarter 2 while managing the impact of reduced operational funding and increased administrative demands. Data entry timelines were affected by staffing adjustments; however, corrective measures were implemented to prioritize timely case documentation, enrollment accuracy, and performance reporting. Outreach activities continued through coordinated partner efforts, group orientations, and virtual service delivery, ensuring continued access to services across the Northern region.

Overall, Quarter 2 reflects stable program operations, strengthened enrollment and training pipelines, and continued progress toward annual performance goals. The Northern Area remains focused on balancing compliance, fiscal responsibility, and participant-centered service delivery while preparing for increased training completions and employment outcomes in the second half of the program year.

Youth

Quarter 2 (Northern Area)

During Quarter 2, the Northern Area continued implementation of the WIOA Youth program with a focus on enrollment growth, work-based learning placements, and sustained engagement with community and employer partners across the region. Program activities emphasized outreach, participant support, and alignment of services with the unique needs of in-school and out-of-school youth.

The service provider maintained an active presence in Northern Area communities through continued business and community engagement, participating in career fairs, networking events, and referral activities with educational institutions, employers, libraries, youth centers, and partner agencies. These outreach efforts were intended to strengthen referral pipelines, support worksite development, and increase awareness of youth services throughout the region.

For Quarter 2, program goals included enrolling a total of 30 youth participants, consisting of both in-school and out-of-school youth, and achieving 35 placements through work experience, individual training accounts, and On-The-Job training opportunities. While enrollment and placement activity progressed more gradually than anticipated during the early part of the program year, the provider reported continued engagement with prospective participants and employers, with additional enrollments and placements projected as outreach and recruitment efforts mature.

Operationally, the Youth program faced constraints related to the limited contract amount, which impacted staffing capacity, operational coverage, and the pacing of enrollments and services during the first half of the program year. As a result, expenditures were closely monitored to ensure fiscal alignment and to anticipate the potential need for future contract amendments. Improvements were made to internal payment processes, including the establishment of a dedicated communication channel for participant payment inquiries, which contributed to increased efficiency and reduced administrative delays.

Case management during Quarter 2 remained intensive, reflecting the complex barriers faced by youth participants. Common challenges included transportation limitations, housing instability, mental health needs, and justice system involvement. These factors required increased staff time dedicated to individualized support, coordination with partners, and placement readiness, which in some cases affected the pace of activities and service delivery. Despite these challenges, the program continued to prioritize participant stability, engagement, and long-term success.

Additionally, the provider worked to address operational barriers impacting field outreach, including access to office equipment, onsite printing, and appropriate system permissions for data entry. Efforts were also underway to strengthen coordination with educational partners, including the development of a memorandum of understanding with Santa Fe Public Schools to enhance referrals and service alignment.

Overall, Quarter 2 reflects a period of foundational program activity focused on outreach, infrastructure improvement, and participant stabilization. The Northern Area remains committed to supporting the Youth program through continued oversight, partner coordination, and strategic planning to increase enrollments, placements, and performance outcomes in subsequent quarters.

ONE-STOP OPERATIONS:

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Quarter 2 (Northern Area)

During Quarter 2, One-Stop Operations across the Northern Area experienced significant progress in staffing stabilization, facility improvements, and overall service quality throughout the American Job Center network. These advancements strengthened front-line service delivery and positioned centers to better meet customer and partner needs moving into the second half of the program year.

Staffing was a major focus during the quarter. State approval to hire additional staff for each American Job Center significantly improved front-counter coverage and reduced service strain in previously understaffed locations. By the end of the quarter, all offices had completed key hiring actions, including Department of Workforce Solutions and Title I positions. Job Corps resumed operations in Santa Fe, and the Las Vegas office achieved full staffing, allowing the center to prepare for a return to standard operating hours for Quarter 3. DVR also advanced hiring plans to address service demand in Santa Fe and Farmington.

Facility and infrastructure improvements continued across the region. The new Española American Job Center opened in December and was formally introduced through a ribbon-cutting attended by staff, partners, and board members. The new space provides improved workflow, better customer flow, and enhanced opportunities for partner collaboration. In Santa Fe, updated door-access capabilities improved security and flexibility for after-hours and holiday access. Planning efforts also continued in Gallup and Las Vegas, with discussions focused on lease options, potential renovations, and long-term facility solutions that balance cost efficiency with customer experience.

Operational performance during Quarter 2 reflected strong service effectiveness despite lower year-over-year walk-in traffic and first-time employment sign-ups. The centers served thousands of customers during the quarter and supported a substantial number of successful job placements, demonstrating a continued emphasis on quality outcomes rather than volume alone. Customer satisfaction remained consistently high across the region, with overall satisfaction averaging in the upper-90 percent range and strong site-level scores reported throughout the quarter.

Looking ahead to Quarter 3, priorities include stabilizing operations in Farmington through targeted DVR recruitment, advancing facility decisions in Gallup and Las Vegas, and continuing to strengthen coordination among partners within each One-Stop location. Overall, Quarter 2 reflects meaningful progress in operational capacity, facility readiness, and customer service, reinforcing the Northern Area's commitment to accessible, high-quality workforce services.

SECTOR STRATEGIES

Sector Strategy Summary – Energy Sector Convening

The Energy Sector Strategy convening brought together all Local Workforce Development Boards to align workforce and education programs with the evolving skill needs of New Mexico's energy industry. These sector strategies are designed to create lasting labor market impact by ensuring that workforce systems are responsive to industry demand while improving access to quality employment opportunities for workers.

The convening emphasized collaborative, industry-driven approaches that address systemic workforce challenges. By engaging energy industry leaders, employers, educators, and workforce partners, the sector strategy discussions focused on identifying high-demand, hard-to-fill occupations, understanding barriers to hiring, and improving job quality and career pathways. This coordinated approach supports both workforce participation and industry competitiveness while strengthening long-term economic outcomes.

Each Local Workforce Board participated in collaborative conversations with energy sector stakeholders to discuss real-world challenges affecting business operations and workforce availability. Input from employers was critical in shaping strategies that strengthen the talent pipeline, support economic growth, and ensure New Mexico's workforce is prepared to meet current and future demands of energy producers across the state.

In-person Energy Sector Strategy convenings were held in Española, Albuquerque, Roswell, and Las Cruces. These regional meetings provided valuable insight into community-specific workforce needs and allowed participants to share regional perspectives, best practices, and emerging trends. Feedback gathered during these sessions continues to inform workforce planning, training alignment, and cross-board coordination efforts to support a resilient and skilled energy workforce statewide.

OTHER INITIATIVES:

Preparation for Comprehensive Local Needs Assessment and CTE Regions

The Northern Area Local Workforce Development Board is actively preparing for upcoming Comprehensive Local Needs Assessment activities in support of Career and Technical Education regional planning. Applicants for federal Perkins Career and Technical Education funding are required to complete a biennial Comprehensive Local Needs Assessment in collaboration with designated partner groups to ensure CTE programs align with regional workforce and economic priorities.

As part of this process, the Northern Board will support Step 5 of the Comprehensive Local Needs Assessment, which includes the review of regional labor market data provided by workforce boards. This review helps ensure that CTE program offerings reflect current and projected industry demand and are aligned with priority sectors across the region.

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The Northern Board is preparing for CTE convenings and presentations in Farmington, Española, and Tucumcari. These regional sessions will focus on analyzing labor market information, identifying CTE funding priorities, and reviewing expectations for high-quality Career and Technical Education programs that support workforce readiness and career pathways.

Participation in these convenings will include secondary and post-secondary educators and administrators, employers and industry partners, tribal representatives, advocates for special populations, parents, and students. Through this collaborative approach, the Northern Board aims to support data-driven decision-making, strengthen education-to-workforce alignment, and ensure CTE investments effectively meet the needs of learners, employers, and regional economies.